



THE QUICK RESPONSE EMERGENCY PLAN

(name of company)

EMERGENCY COORDINATORS

DIRECTIONS TO FACILITY

SITE MAP

CHEMICAL INVENTORY

MESSAGE TO COMMUNITY RESPONDERS

EMERGENCY RESPONSE PLAN

EVACUATION MAP AND PROCEDURES

INFORMATION THAT MAY BE REQUESTED

PHONE NUMBERS

Primary and Alternate Emergency Coordinators

Primary On-Site Emergency Coordinator

name: _____

work phone: _____

home phone: _____

cell phone: _____

pager: _____

Alternate On-Site Emergency Coordinator

name: _____

work phone: _____

home phone: _____

cell phone: _____

pager: _____

Primary Corporate Emergency Coordinator

name: _____

work phone: _____

home phone: _____

cell phone: _____

pager: _____

~ NOTES ~

EMERGENCY COORDINATORS

Directions To Facility

Verbal Directions for Most Common and Alternate Routes of Access

During an emergency situation it may become difficult to think clearly. These directions to the facility can be read easily when calling for assistance.


Most Common Route: _____

Alternate Route: _____


County Map



Geographic Location of Facility = **X**

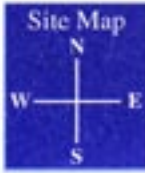
Yellow Highlight Over Solid Black Line  = Most Common Route of Access

Solid Blue Line  = Alternate Traffic Route

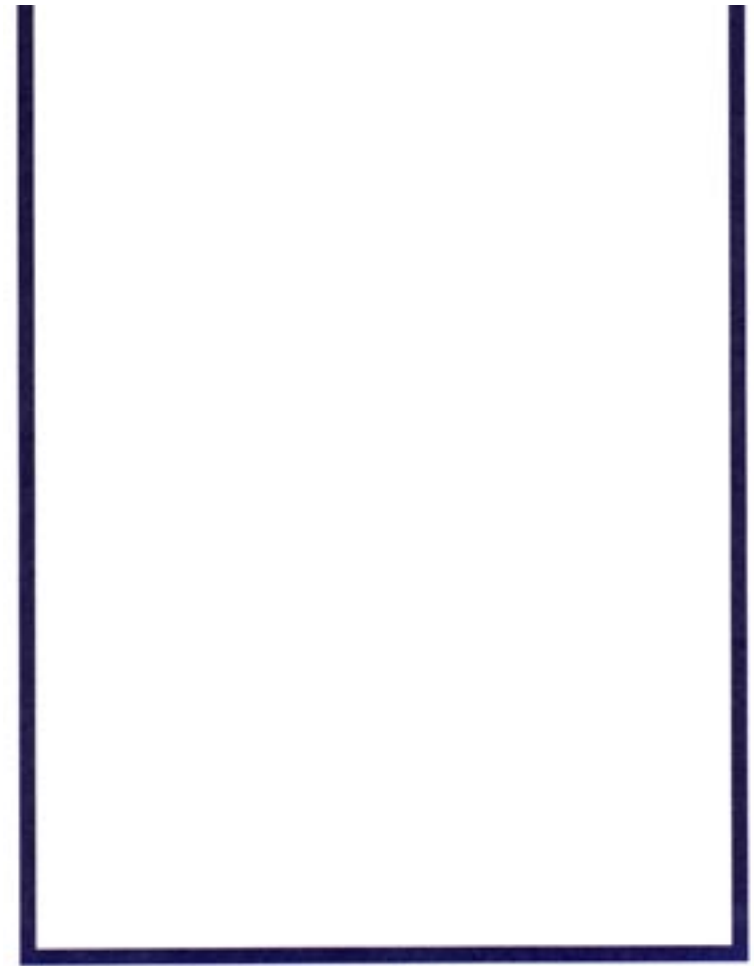
Solid Red Line  = Route for Transporting Hazardous Materials

DIRECTIONS TO FACILITY

Site Layout



| Code | Building, Storage Tank, or Other Structure |
|------|--|
| A | |
| B | |
| C | |
| D | |
| E | |



SITE MAP

Chemical Inventory

The amount of each chemical in inventory may fluctuate throughout the year, but the maximum amount stored will not exceed the maximum stated here:

| Chemical Type | Maximum Amount Stored | Months With Highest Inventory |
|-------------------|-----------------------|-------------------------------|
| Pesticides | _____ | _____ |
| Fertilizers | _____ | _____ |
| Anhydrous Ammonia | _____ | _____ |
| Fuel | _____ | _____ |
| Other | _____ | _____ |

CHEMICAL INVENTORY

Message to Community Responders

- The company trains certain employees as emergency responders; therefore, someone is quickly accessible at all times to respond to emergency situations. Knowledgeable, authorized company employees are assigned to coordinate their efforts with those of professional emergency responders and to address questions posed by local fire, medical, and environmental emergency personnel.
- The individuals listed as emergency coordinators are authorized to make emergency decisions. They are familiar with the written emergency response plan, with the operations and layout of this facility, and with the on-site location of hazardous chemicals. Each person listed is authorized to commit company resources, manpower, equipment, etc., to manage emergency situations.
- Company employees and emergency responders have been instructed to take no action without using personal protective equipment necessary to deal safely with the specific emergency.
- Employees are instructed not to participate in emergency response if they feel that doing so would pose excessive personal risk. In such situations, emergency response is to be handled by professionals from the fire department, the rescue squad, or other teams appropriately trained and duly assigned those duties by local, state, and federal authorities.

- The company requests that local fire departments consider how actions taken during their response to an emergency might impact the facility, the environment, and the surrounding property. Runoff is a serious issue relative to soil and water contamination, and the decision to apply large volumes of water should be made as a last resort. First consideration should be given to the amount of product in inventory, prevailing atmospheric conditions, and alternative control tactics.
- It is acknowledged that representatives from local, state, and federal agencies have authority to investigate emergencies. However, while on-site, said individuals are expected to follow the specific instructions of the company-employed emergency coordinator. It is our policy that one of the employees shall be assigned to accompany all local, state, or federal authorities conducting investigations on-site, and that all safety protocols be strictly followed.
- In cases where an emergency is in progress, local, state, and federal authorities may contact the company employees listed as emergency coordinators. Agencies should direct their questions to the primary or alternate emergency coordinator. It is our policy that employees with relevant and useful information be accompanied by the designated emergency coordinator when addressing questions during an emergency.

MESSAGE TO COMMUNITY RESPONDERS

Emergency Response Plan

(Refer to PPP-44)

This plan is located _____

| Introductory Elements | |
|---|--------|
| | Page # |
| Purpose and Scope | _____ |
| Prevention Philosophy | _____ |
| Facility Profile | _____ |
| Facility Layout | _____ |
| Chemical Profile | _____ |
| Employee Profile | _____ |
| Facility Information | _____ |
| County Map | _____ |
| Site Map | _____ |
| Evacuation Map | _____ |
| Chemical Inventory | _____ |
| Revision History and Distribution | _____ |
| Regulatory Compliance | _____ |

| Core Plan Elements | |
|--|-------|
| Emergency Response Policy | _____ |
| Location of the Plan | _____ |
| Employee Information | _____ |
| Message to Community Responders | _____ |
| Primary and Alternate Emergency Coordinators | _____ |

| | |
|---|-------|
| On-the-Scene Jurisdiction | _____ |
| Company Response Management System | _____ |
| Remarks to Employees | _____ |
| Remarks to Company Emergency Coordinators | _____ |
| Evacuation | _____ |
| Emergency Call Lists | _____ |
| Emergency On-Site Supply Sources | _____ |
| Emergency Off-Site Supply Sources | _____ |
| Adjacent Areas | _____ |

Procedures for Handling

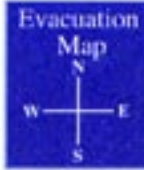
| | |
|--|-------|
| Uncontained Liquid Chemical Spill | _____ |
| Contained Liquid Chemical Spill | _____ |
| Contained Dry Fertilizer Spill | _____ |
| Fire or Explosion | _____ |
| Vehicle Emergency | _____ |
| Petroleum Emergency | _____ |
| Liquid Propane or Natural Gas | _____ |
| Anhydrous Ammonia | _____ |
| Natural Disasters | _____ |
| Bomb Threats and Threatening Calls | _____ |
| Medical Emergency | _____ |
| Employee Training Guidelines | _____ |
| Media Management | _____ |

EMERGENCY RESPONSE PLAN

Evacuation Procedures

- The on-site emergency coordinator will promptly notify all employees and visitors that an emergency exists and order immediate evacuation of the premises.
- Visitors will be instructed to follow the lead of company employees.
- When asked to evacuate, employees are to proceed immediately to the nearest exit. All exits are clearly marked on the evacuation map.
- Once outside the building, and without delay, everyone should proceed to the first-choice rendezvous point as indicated by the check mark (✓) on the evacuation map. If that site is inaccessible due to the incident in progress, everyone should proceed to the second-choice rendezvous point indicated on the evacuation map with an x.
- Once everyone is safely outside, employees should promptly inform their supervisors of any prevailing condition, inside, that might impact the situation: equipment left running, for example.
- Make sure to check in with the person designated to account for all employees.
- Anyone safely outside who realizes that another employee is unaccounted for should immediately tell the person taking count. That person is responsible for reconciling the employee count with whatever attendance verification exists for the day in question.
- Remain at the evacuation site until dismissed by the company's emergency coordinator.

Evacuation Map



Building or Other Structure
Site Map Code (from site map) _____
Utilities are marked with a red star (*).
Evacuation Routes = ————
Exits = ■
First Choice Rendezvous Point = ✓
Second Choice Rendezvous Point = ✗

EVACUATION MAP AND PROCEDURES

Information That May Be Requested

- Directions to the facility
- Exact on-site location of the incident
- Date and time incident occurred or was discovered
- Chemicals involved
 - Type
 - Quantity
 - Source
- Death
- Human injuries
 - Number of persons injured
 - Type and extent of injuries
 - Respiratory arrest
 - Loss of consciousness
 - Burns
 - Bleeding
 - Broken bones
 - Accessibility of injured persons
- Potential threat to humans
 - Chemical burns
 - Inhalation hazard
 - Acute toxicity
 - Explosion
 - Other _____
- Potential environmental hazards

- Movement of hazardous materials off-site
 - Direction of flow
 - Areas likely to be contaminated
 - Wells
 - Ground water
 - Streams, creeks, rivers, lakes, etc.
 - Sewers and storm drains
 - Soil
 - Air
- Prevailing weather conditions
- Identity of responders already on-site
- Potential for explosion or fire
- Company representative serving as emergency coordinator on-site
- Equipment necessary to deal with the emergency

~ NOTES ~

INFORMATION THAT MAY BE REQUESTED

Phone Numbers

Do Not Call Numbers Below
Unless You Have Been Cleared To Do So!

- Local**
- Fire Department _____
Name
 - Local Emergency Planning Committee _____
Chairman _____
Name
 - Office phone _____
 - Home phone _____
 - Pager _____
 - City Police _____
 - Sheriff _____
 - Hospital _____
Name
 - Ambulance _____
Name City

- State**
- IN Emergency Response Commission _____
 - State Police (district number) _____
 - State Fire Marshal 800-669-7362
 - Office of the in-state Chemist 765-494-1492
 - IN Dept. of Environmental Management
spill reporting instate 800-424-8802
 - IN Dept. of Natural Resources _____

- Federal**
- National Response Center 800-424-8802
 - EPA Region 5 312-353-2310
 - DOT Hazardous Materials Information 202-366-4488

Utility

- Electrical Utility _____
Name

- Telephone _____
Name _____
- Water _____
- Gas Company _____
Name _____
- Anhydrous Ammonia _____
Name _____
- Propane _____
Name _____
- Utility Location Service _____

Pesticide Manufacturers (emergency numbers obtained from the MSDS)

Additional Numbers

- Insurance Company _____
Name _____
- State Health Department _____
- Spill Recovery Contractors (24 hours) _____
- ChemTrec 800-424-9300
- Indiana Poison Center 800-382-9097
- National Pesticide
Telecommunications Network 800-858-7378
- Local Physician _____
- Contractor
 - Roofer _____
 - Back hoe _____
 - Bulldozer _____
 - Fill dirt or sand _____
 - Decontamination _____
 - Hazardous waste _____

PHONE NUMBERS

| | |
|------------------------|--|
| Fred Whitford | Coordinator, Purdue Pesticide Programs |
| David Gunter | Attorney, Beers, Mallers, Backs & Salin |
| Brian Miller | Supervisor, Operating Compliance, E, H, & S, Crop Production Services |
| Brad Shurdut | Risk Assessment Manager, Dow AgroSciences |
| Allen Summers | President, Asmark, Inc. |
| Larry Hamby | Hazmat Specialist, State Fire Marshall |
| Mike Titus | Assistant Fire Chief, Flora Fire Department |
| Arlene Blessing | Editor and Designer, Purdue Pesticide Programs |

Permission was granted by Allen Summers to Purdue Pesticide Programs to use this format which is copyrighted by Asmark, Inc.